

J-17060/208/2014 Ajeevika Skills
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Skills Division)

New Delhi, dated 28.10.2016

Notification No. 52/2016

Subject: General Procedures relating to Curriculum, Assessment and Certification under the National Council for Vocational Training (NCVT) for Pt. Deen Dayal Upadhyaya Grameen Kaushalya Yojana(DDU-GKY)-reg.

In continuation to Notification No 2/ 2015 dated 23rd January 2015, it is stated that vide letter No. DGT/2/4/2016-MES/IS dated 17 March 2016 (Annexure 1), Directorate of Training and Entrepreneurship (DGT), Ministry of Skill Development and Entrepreneurship (MSDE) has issued new instructions for registering the training centers of Project Implementing Agencies (PIAs) of DDU-GKY for Direct Candidate Assessment on their newly developed web portal <https://www.sdis.gov.in>. Detailed procedure to be followed by PIAs is given in Annexure 2. This replaces the processes mentioned in Section IV of the earlier Notification No 2/ 2015.

2. Accordingly, all PIAs are hereby requested to register their Testing Centres on the SDIS Portal and furnish the details as per format at Annexure 3 to the Nodal person at the Rural Skills Division, Ministry of Rural Development at vandana.tallur@ddugky.gov.in with the subject "Registration of Testing Centre on SDIS Portal".

3. This issues with the approval of the competent authority.


(S. B Tiwari)

Under Secretary to the Government of India
Tel: 24603617

To

1. CTSAs :NIRD& PR and NABCONS
2. All Registered Project Implementing Agencies
3. All officials in Rural Skills Division, MoRD
4. To All SRLMs/ SSMs
5. All RDATs
6. Guard File

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Process for conducting assessments through DCA mode under NCVT

PIAs/Training centers at the start of the training courses register their centers as Testing Centers.

For registering your Testing center on the SDI portal kindly follow following steps:

Step 1

- a. Go to <https://www.sdis.gov.in>
- b. Click on link **Testing Center Registration** and fill mandatory fields with Test Centre details, Test center contact person details, Bank details, sector wise course for test center and upload document and submit forms.
- c. After submission an acknowledgement number will be received through an email id specified in test center details.
- d. For schemes run by Ministries of Central Government, registration form will be shown to respective **RDAT** otherwise it will be shown to **STATE** inbox for approval.
- e. RDAT/ STATE approval, login id and password will be created and same will be sent through email to the Testing Centre.

Step 2

1. Once the PIA receives the Login i.d and Password, they need to enter candidate details using the "Test Centre" log in seen on the right hand corner of <https://www.sdis.gov.in/SDI/>.
2. Using the log in, enter Candidate Details in order to create a batch.
3. **Create Batch** (To be created by Testing Center). Click on **Add Batch link** and fill the mandatory field with selecting candidate list. The Batch size may be a minimum of 15 and a maximum as per the permitted batch size.

Step 3 System will automatically allocate the AB/Assessor and it will be visible to AB/Assessor, Testing Centre, RDAT and DGT in alert **Box** before 7 days of Assessment date.

Note. 1: - All work related to DCA should be carried out on SDI Portal from 27.6.2016 Onward.

Note 2. In case of difficulty to log in, kindly contact the Helpdesk of SDIS at :

Email id : sdisportal.helpdesk@dget.gov.in

Phone No. : 011-23473181, 011-23705651

No.DGT/2/4/2016-MES/IS
Government of India
Directorate General of Training
Ministry of Skill Development and Entrepreneurship
Shram Shakti Bhawan, Rafi Marg, New Delhi – 110001

Dated: 17.06.2016

To

1. All RDATs
2. Assessing Bodies functioning under SDI Scheme

Subject: Go-live of the revised Web portal of SDI scheme

Dear Sir,

It is intimated that the new web portal [www.https://sdis.gov.in](https://sdis.gov.in) of SDI scheme has been operationalized on NIC cloud from 15.6.2016. In respect of assessments of candidates through direct candidate assessment (DCA) mode, steps involved are enclosed herewith. Besides, RDATs/ Assessing Bodies are requested to send email to helpdesk for ID and password.

RDATs are requested to please inform Training Centres/ Authorised officers of schemes to enter the data as per steps involved for DCA.

Yours faithfully,

Sd. 
(Dinesh Nijhawan)
Director (SDI)
011-2308071