

File No J-17060/06/2014 -Aajeevika Skills
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Skills Division)

New Delhi, dated 11th January, 2016

Notification No. 2/2015

Subject: Protocol for processing change in parameters of sanctioned projects under DDU- GKY (including Roshni).

Projects under DDU-GKY may undergo changes in various parameters when required after sanction. This notification details the procedures to be followed in giving effect to such changes along with timelines for action by various stakeholders. These Procedures are detailed in enclosed Annexure.

2. The notification comes in to force from the date of its issue and applies to both Action Plan and Year Programme States. However, if an APS would like to amplify, modify or develop its own set of protocols it can do so with prior approval of MoRD provided it is consistent with the guidelines. Action Plan States may also delegate powers to appropriate authorities in the state for approving changes in project parameters.

3. All request for changes pending for due approvals with the stakeholders need to be processed as per the procedures and within the timelines mentioned in the Annexure.

4. The notification is being issued with the approval of the competent authority.


(S B Tiwari)

Under Secretary to Government of India
Tel: 011-23743625

To:

1. All Secretaries (in-charge) of Rural Development in State governments
2. All State Nodal Agencies for Skill/SRLM
3. All Registered Project Implementing Agencies (PIA)
4. Vice President, NABCONS
5. Project Director, NIRD
6. All officials in DDU-GKY Division, MoRD
7. Guard File
8. Shri Rabindra Kesari – for uploading the notification on the website

1. Standard Protocol for changes in sanctioned DDU-GKY projects (including Roshni)

Projects sanctioned by Ministry of Rural Development (MoRD) in Year Programme States or by State Government (SRLM) in Action Plan States can have changes in the parameters already sanctioned. A PIA may seek revision in the parameters once in a year¹ (calculated based on project duration). In case where the request for changes in the project parameters are not approved, PIA will be eligible to request again for the year. The revised project details shall come into effect with the approval of respective SRLMs (in Action Plan States) or MoRD (in Year Programme States).

If events happen earlier than that indicated in the timelines prescribed then the rest of the timeline gets adjusted accordingly. However, if delays occur and times get extended remedial action as proposed in the SOP (revised from time to time) would get invoked.

1.1 Project Implementing Agency (PIA) seeks a revision in sanctioned project

Overview	
Item	Description
Purpose	To allow the changes in sanctioned project parameters. Projects Parameters that can be changed are as follows ² - Duration of the project - Total training target (Not as a penalty) - Districts to be covered - Residential and/or Non-Residential target - Location of training in case residential target was sanctioned - Trades / Certifying agencies /Duration of Trade - One time travel cost - Consortium Partner
Prerequisite/s	Release of Sanction order
Time for completion	From the receipt of a change request for project parameters - YP states – 30 working days in case there is no cost escalation and 50 days in case there is cost escalation - AP states – 20 working days in case there is no cost escalation and 30 days in case there is cost escalation.
Resource/s	SF C1: Request letter from PIA for changes in project parameters, SF C2: Reasons and means of verification for Request for change in project parameters, SF C3: Recommendation of CTSA in favour of changes in project parameters, SF C4: Letter for not accepting the Request for Change in Project Parameters (RCP) by CTSA, SF C5: Feedback of SRLM/SSM (YP States) on CTSA recommendation to MoRD, SF C6: Competent Authority to approve the changes, SF C7: Decision letter from

¹For one year projects, the changes would be permitted as a mid- course correction

²Post Placement Support targets, Location of placement, Incentives to PIAs are indicative estimates of PIAs. Most PIAs would have very little control on these and would not be able to predict. The amount to be recoverable or reimbursable on these heads should be accounted at the end of the project period. However such targets can be revised in cases of revision of total training targets.

Item	Description
	MoRD/ SRLM for Request for Change in Project Parameters (RCP) by PIA(s)
Process owner	For APS: SRLM For YPS: MoRD

Activities

Sl.	Action	Actor	Time for completion	Relevant documents
For YPS				
1.	Send request for changes in project parameters to CTSA and mark a copy to SRLM and MoRD	PIA Authorized person	As per requirement (C1)	SF C1: Request letter from PIA for changes in project parameters
2.	Review the changes proposed in project parameters by PIA and Send Recommendation to approve the changes proposed by PIA to MoRD and mark a copy to PIA and SRLM* Inform PIA if the changes proposed are not acceptable after verification and send a copy to MoRD and SRLM	CTSA	C1+ 15 working days	Sanction order/ Amendment order to Sanction order, if any SF C3: Recommendation of CTSA in favour of changes in project parameters SF C4: Letter for not accepting the Request for Change in Project Parameters (RCP) by CTSA
3.	Review the CTSA recommendation in favour of changes proposed by PIA Send feedback (if any) to MoRD and mark a copy to PIA and CTSA In case of no response within stipulated time, the Recommendation by CTSA will be considered as agreeable to SRLM	SRLM	C1+ 20 working days	SF C5: Feedback of SRLM/SSM (YP States) on CTSA recommendation to MoRD
4.	Review the CTSA and SRLM recommendation of changes proposed by PIA Issue notification / Amendment to Sanction order if the changes recommended are acceptable and upload it on Website Inform PIA if the changes proposed are not acceptable and	MoRD For changes which do not escalate the total sanctioned project cost For changes which escalate the total sanctioned project cost	C1+ 30 working days C1+ 50 working days	SF C6: Competent Authority to approve the changes, SF C7: Decision letter from MoRD/ SRLM for Request for Change in Project Parameters (RCP) by PIA(s)

Sl.	Action	Actor	Time for completion	Relevant documents
	send a copy to CTSA and SRLM	For changes which will be approved by EC	As per the schedule of EC.	
5.	Amend the PPWS and MoU signed between CTSA, SRLM and PIA (if required)	PIA/ SRLM/ CTSA	10 working days after issue of notification	
For APS				
6.	Send request for changes in project parameters to SRLM and mark a copy to CTSA	PIA Authorized person	As per requirement (C1)	SF C1 Request letter from PIA for changes in project parameters
7.	Review the changes proposed by PIA and Issue Amendment to Sanction order if the changes recommended are acceptable and upload it on Website Inform PIA if the changes proposed are not acceptable and send a copy to CTSA and SRLM	SRLM For changes which do not escalate the total sanctioned project cost For changes which escalate the total sanctioned project cost For changes which will be approved by PAC	C1+ 20 working days C1+ 30 working days As per the schedule of PAC.	SF C6: Competent Authority to approve the changes, SF C7: Decision letter from MoRD/ SRLM for Request for Change in Project Parameters (RCP) by PIA(s)
8.	Amend the PPWS and MoU signed between SRLM and PIA (if required)	PIA/ SRLM	10 working days after issue of notification	
*In the absence of any decision from CTSA within stipulated time, PIA can escalate the issue to MoRD with a copy marked to CTSA and SRLM within 30 working days of the original change request i.e., C1. Subsequently, MoRD will take the concurrence from SRLM within 5 working days and will examine the issue within 20 working days of the request for changes which do not escalate the total sanctioned project cost & 40 working days of the request for changes which escalate the total sanctioned project cost and follow the process as described point 4. In the absence of any escalation from PIA after 30 days from C1, then the original Change request of PIA will be deemed as closed. Note: Once ERP becomes functional, the process for change request in sanctioned projects will suitably be implemented.				

1.2 Revision in training targets by MoRD / SRLM

Overview

Item	Description
Purpose	To allow the changes in sanctioned project parameters whenever the sanctioned target is reduced as a result of penal action on a PIA imposed by the competent authority Or Whenever the sanctioned target is increased as a measure of reward or recognition by the competent authority
Prerequisite/s	Issuance of order of the competent authority to reduce the targets as penal action or to increase the targets as a reward or recognition
Time for completion	30 days from the day of release order by the competent authority to impose a penalty to PIA or to reward / recognition
Resource/s	SF C1: Request letter from PIA for changes in project parameters, SF C2: Reasons and means of verification for Request for change in project parameters, SF C3: Recommendation of CTSA in favour of changes in project parameters, SF C4: Letter for not accepting the Request for Change in Project Parameters (RCP) by CTSA, SF C5: Feedback of SRLM/SSM (YP States) on CTSA recommendation to MoRD, SF C6: Competent Authority to approve the changes, SF C7: Decision letter from MoRD/ SRLM for Request for Change in Project Parameters (RCP) by PIA(s)
Process owner	For APS: SRLM For YPS: MoRD

Activities

Sl.	Action	Actor	Time for completion	Relevant documents
For YPS				
1.	Release of order by the competent authority to reduce the targets as penal action or to increase the targets as a reward or recognition based on the recommendation from the respective CTSA	MoRD	D1	
2.	Send the Request for changes in project parameters to CTSA and mark a copy to SRLM and MoRD	PIA Authorized person	D1+ 10 working days	SF C1: Request letter from PIA for changes in project parameters
3.	Review the changes proposed by PIA ** and Send Recommendation in favour of changes proposed by PIA to MoRD and mark a copy to PIA and SRLM*	CTSA	D1+ 20 working days	SF C3: Recommendation of CTSA in favour of changes in project parameters, SF C4: Letter for not accepting the

Sl.	Action	Actor	Time for completion	Relevant documents
				Request for Change in Project Parameters (RCP) by CTSA
4.	Review the CTSA recommendation of changes proposed by PIA Issue Amendment to Sanction order if the changes recommended are acceptable and upload on Website	MoRD	D1+ 30 working days	SF C6: Competent Authority to approve the changes, SF C7: Decision letter from MoRD/ SRLM for Request for Change in Project Parameters (RCP) by PIA(s)
5.	Amend the PPWS and MoU signed between CTSA, SRLM and PIA (if required)	PIA/ SRLM/ CTSA	10 working days after issue of notification	
For AP states				
6.	Release of order by the competent authority to impose a penalty to PIA or increase the targets	SRLM	D1	
7.	Send change request to SRLM and mark a copy to CTSA	PIA Authorized person	D1 + 10	SF C1: Request letter from PIA for changes in project parameters
8.	Review the changes proposed by PIA ** and Issue Amendment to Sanction order if the changes recommended are acceptable and upload on Website	SRLM	D1+ 20 working days	SF C6: Competent Authority to approve the changes, SF C7: Decision letter from MoRD/ SRLM for Request for Change in Project Parameters (RCP) by PIA(s)
9.	Amend the PPWS and MoU signed between SRLM and PIA (if required)	PIA/ SRLM	10 working days after issue of notification	
** CTSA for YPS and SRLM for APS to ensure that all the necessary parameters in CRP are correctly filled by the PIA before sending the recommendation to MoRD *In the absence of any decision from CTSA within stipulated time, PIA can escalate the issue to MoRD with a copy marked to CTSA and SRLM within 30 days of release order ie., D1. Subsequently, MoRD will take the concurrence from SRLM within 5 working days and will examine the issue within 20 working days of the request for changes which do not escalate the total sanctioned project cost & 30 working				

Sl.	Action	Actor	Time for completion	Relevant documents
	days of the request for changes which escalate the total sanctioned project cost and follow the process as described point 4. Note: Once ERP becomes functional, the process for change request in sanctioned projects will suitably be implemented.			

SF C1: Request letter from PIA for changes in project parameters

(To be issued on the letter head of the organization)

To

Letter No. _____

Date: _____

(SRLM for APS/CTSA for YPS)
(Address)

Dear Sir/Madam

Sub: Submission of request for changes in project parameters- regarding

This has reference to MoRD/ SRLM/ SSM (concerned) order No. _____, dated _____ sanctioning a project for imparting placement linked training to _____ (no. of candidates to be trained) and placement of _____ candidates (no. of candidates to be placed) in the district of _____ state _____ under DDU- GKY/ Roshni to our organization bearing PRN No. _____.

2. In this respect it is stated that due to the reasons indicated in the Annexure- 1, we seek approval of the competent authority for allowing changes in the following parameters of the project:

- 1) _____
- 2) _____
- 3) _____

3. It is requested that our proposal may be considered favourably and recommended to the competent authority to approve the proposed changes.

Signature of Authorized person)

(Seal of organization)

_____ (PIA)

Enclosures:

Annexure 1: Request for change in project parameters

Annexure 2: All required documents.

Copy to:

1. Ministry of Rural Development for YP states only
2. Concerned State Rural Livelihood Mission for YP states only
3. Concerned Central Technical Support Agency for AP states only

Annexure-1: Request for Change in ProjectParameters (RCP)Form

Name of PIA		Date of Submission	
Sanction Order no./ Date		State	
<< Amendment order to Sanction order/ Date, if any >>		<< Amendment order to Sanction order/ Date, if any >>	

Change Requested for			
i. Project tenure	(Yes/ No)	vi. Trade / Certifying Agency / Trade duration	(Yes/ No)
ii. Total target	(Yes/ No)	vii. One time travel cost	(Yes/ No)
iii. District	(Yes/ No)	viii. Consortium partner	(Yes/ No)
iv. Residential / Non Residential target	(Yes/ No)	ix. Total project cost	(Yes/ No)
v. Location of Residential centres	(Yes/ No)		

All the documents marked with () are to be attached mandatorily for the relevant section.*

i) Project Tenure

Sanctioned Duration of the project	Project end date (dd/mm/yyyy)	Extension required for	Reason for Extension
__yrs __months		__yrs __months	
Annexures		Whether attached (Yes/No)	
Revised PPWS*			

ii)Total Training Target

Sanctioned Training target	Training already completed	Proposed Target	Reason for Change

iii) District

S.No.	Name of the District	Whether district Already Sanctioned* (Yes/ No)	Training Target sanctioned	Training already completed	Proposed Target	Reason for Change
1						
2						
3						
4						
5						

	Total					
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* If any district needs to be dropped, write the proposed target as "0"

iv) Trade duration & Residential / Non Residential

	Duration	3 month	6 month	9 month	12 month	Total
Residential	Sanctioned					
	Completed					
	Proposed					
Non Residential	Sanctioned					
	Completed					
	Proposed					
Reasons for change						
Annexures				Whether attached (Yes/No)		
1) Alignment letter from Certifying agency *						
2) Employers tie-up for proposed trades						

v) Location of Residential centres

	State Headquarters (a)	District Headquarters (b)	Places Other than a) and b)	Total
Sanctioned				
Completed training				
Proposed				
Reasons for Change				

vi) Certifying Agency / Trades

S.N o.	Name of Certifying Agency	Name of the Sector	Name of the trade/ course	Course code (NCVT/SSC)	Course duration in hours	Whether trade Already Sanctioned* (Yes/No)	Training Target	Training already completed	Proposed, Target	Reason for Change
1										
2										
3										
4										
5										
	Total									

* If any trade needs to be dropped, write the proposed target as "0"

vii) One time Travel cost

	Amount in Rs.
Amount as per sanctioned Project Application	
Amount already spent	
Amount proposed	
Reasons for Change	

viii) Consortium Partner

	Name and address of the Consortium Partner	PRN number	Whether Lead Partner (Yes/No)	Name and designation of authorized person
Sanctioned				
Proposed				
Reasons for change				
List of annexures for proposed Consortium partner			Whether attached (Yes/ No)	
i)	Proof of PRN*			
ii)	MoU / Agreement between proposed consortium partner and the PIA*			

Total project cost

a. Post Placement Support

	Within District domicile	Within State of domicile	Outside State of domicile	Total
Sanctioned (total candidates)				
<i>Sanctioned (total amount in Rs.)</i>				
Completed placement (total candidates)				
<i>Completed placement (total amount in Rs.)</i>				
Proposed (total candidates)				
<i>Proposed (total amount in Rs.)</i>				
Reasons for Change				

b. Incentives to PIAs

As per Approved Project Application	Retention Support	Career Progression Support	Overseas Placement Support	Live Distance Learning
Sanctioned (total candidates)				
<i>Sanctioned (total amount in Rs.)</i>				
Completed (total candidates achieved)				
<i>Completed (total amount in Rs.)</i>				
Proposed (total candidates)				
<i>Proposed (total amount in Rs.)</i>				
Reasons for change				

c. Project cost

	Sanctioned project cost (in Rs.)	Proposed project cost (in Rs.)	Reason for Change
Project cost (excluding Monitoring fee to CTSA) (a)			
Monitoring fee to CTSA (b)			
Total Project cost (c=a+b)			
Central Share of (c)			
State Share of (c)			

Undertaking:

I certify that I am the authorized person on behalf of the PIA, and also certify that the information furnished in this form and all the corresponding documentary proof provided is complete and correct in all respects to the best of my knowledge. In case any information provided in this form is found to be false or incorrect, then the change request for project parameters may be deemed to be cancelled without any opportunity of being heard by the Central/State Government (as the case may be), and the PIA and myself shall be liable for any penal action for misrepresentation of facts to the Government which tantamount to fraud.

Name of Authorised Legal Person	
Place of submission	
Date of submission	

Signature:

SF C2: Reasons and means of verification for Request for change in project parameters

S. No.	Parameters	Probable reasons for changes	What should be verified (Means of verification)	Impact of approval of changes
i.	Project tenure	Training target is not completed within sanctioned project duration	- Revised PPWS - Reasons as given by PIA	MoU amendment, PPWS amendment, Sanction order amendment
ii.	Total training targets	- Revised training Cost as per the revised policy, guidelines - Target revision due to change in items from 2 to 9 below - Target reduction / increase as per release order by competent authority	- Reasons as given by PIA - The amount for food, To and Fro charges, Boarding and Lodging, PPS, One time Travel cost, Incentives are calculated correctly. - Affirming the changes in cost and specify where cost escalate.	MoU amendment, PPWS amendment, Sanction order amendment*
iii.	Districts	- Non availability of suitable infrastructure - Reduction / increase in targets	The total of district wise target matches to total target proposed Backwardness of the district within the state	Sanction order amendment*
			Saturation of district target in reference to other DDU-GKY sanctioned	
iv.	Residential and/or Non-Residential targets		The total of Residential and/or Non-Residential targets match to total target proposed	Sanction order amendment*
v.	Trades/ Certifying agencies/Duration of trade	- Industry demand for the specific trades - Changes in Certifying Agency - Unable to find suitable employment opportunities	The total of trade wise target matches to total target proposed Sanctioned trade details are provided correctly Proposed trades and code exist	Actions for the trades which are added newly: Follow the procedures prescribed in Notification no. 34/2014 for affiliation with SSCs, for SSC Curriculum

		Reduction / Increase in targets	Placement tie-ups on random basis by making calls and sending emails with a copy of letter provided by PIA to employers for their feedback and truth ness Check whether the curriculum is aligned with SSC/ NCVT norms	alignment with Qualification Packs of respective SSCs, training of trainers and assessment and certification of candidates for training. The newly sanctioned trades can be allocated to training centres and will undergo due diligence approval process prescribed in Section 5.1.2, once the training centre is approved the new trade can be allocated for creation of batches and enrollment of candidates. Sanction order amendment*
vi.	One time travel cost	- Changes in cost norms due to revision policy/guidelines - Reduction / increase in targets	i) The total amount should not exceed within approved cost norms. ii) The cost proposed is correct iii) any other	Sanction order amendment*
vii.	Consortium Partner	Issues with the existing partner	The parameters prescribed in the Project Appraisal Process The change of the lead member shall not be permitted (clause (d) of section 4.7 of guidelines)	MoU amendment, Sanction order amendment*
*As it is the operational exercise, the Sanction Order may not be revisited. The changes may be notified through an amendment to the Sanction Order.				

SF C3: Recommendation of CTSA in favour of changes in project parameters

To

Letter No. _____

Date: _____

JS, Skills (DDU-GKY)

<(Address)>

Sir/Madam

Sub: Request for changes in parameters of DDU- GKY/ RoshniProjects- recommendation- reg.

M/s. _____ (Name of PIA) bearing Permanent Registration Number _____ was sanctioned project for imparting placement linked training of ____ (no. of candidates to be trained) and placement of ____ candidates (no. of candidates to be placed) in the district of _____ state _____ under DDU- GKY/ Roshni vide Sanction order no. _____, dated _____ by MoRD.

2. The project commenced on _____. The PIA now vide its letter dated _____ has requested for allowing changes in following parameters of the project for the reasons indicated in the annexure to the letter of PIA:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____

3. A copy PIA letter dated _____ for allowing aforesaid changes in parameters of the project alongwith annexure containing the reasons/ justification for the changes is enclosed.

4. We have considered the matter and after examination have found that the request of the PIA is justified and is recommended for approval of the competent authority in the Ministry.

(Signature of Authorized signatory)

(Name and designation)

(CTSA)

Enclosures:

Annexure 1: PIA Request for Change in Project Parameters (RCP) Form

Annexure 2: All required documents.

Copy to:

1. CEO, State Rural Livelihood Mission or State Nodal Skill Mission
2. Authorized Person, Concerned Project Implementing Agency

SF C4: Letter for not accepting the Request for Change in Project Parameters (RCP) by CTSA

To _____

Letter No. _____

Date: _____

<<Authorized person of PIA>>

<<Address>>

Dear Sir/Madam

Sub: Request for changes in parameters of DDU- GKY/ Roshni Projects- reg.

This has reference to your letter dated _____ requesting for allowing following changes in parameters of the project sanctioned by MoRD vide Order No. _____ dated _____ to your organization for imparting placement linked training of ____ (no. of candidates to be trained) and placement of ____ candidates (no. of candidates to be placed) in the district of _____ state _____ under DDU- GKY/ Roshni:

- 1) _____
- 2) _____
- 3) _____

2. We have considered the request and after examination have found that the request of the PIA is not justified and is not recommended for approval of the competent authority in the Ministry for the following reasons:

- 1) _____
- 2) _____
- 3) _____

(Signature of Authorized signatory)

(Name and designation)
_____(CTSA)

Enclosures:

Annexure 1: Letter for request of changes by PIA with Request for Change in Project Parameters (RCP) Form

Annexure 2: All required documents.

Copy to:

1. CEO, State Rural Livelihood Mission or State Nodal Skill Mission
2. JS-Skills, Ministry of Rural Development

SF C5: Feedback of SRLM/SSM (YP States) on CTSA recommendation to MoRD

To _____

Letter No. _____

Date: _____

JS, Skills (MoRD)
(Address)

Sir/Madam

Sub: Request of PIA for changes in parameters of DDU- GKY/ Roshni projects- reg.

M/s. _____ (Name of PIA) bearing Permanent Registration Number _____ was sanctioned project for imparting placement linked training of ____ (no. of candidates to be trained) and placement of ____ candidates (no. of candidates to be placed) in the district of _____ state _____ under DDU- GKY/ Roshni vide Sanction order no. _____, dated _____ by MoRD.

2. The PIA has requested to revise the sanctioned project parameters vide its letter dated _____ and concerned CTSA has recommended to allow changes vide letter dated _____ (Copy enclosed). The proposed changes in the project parameters have been examined and cannot be agreed to/ are recommended for acceptance for the following reasons <<Strike out whichever not applicable>>

- 1) _____
- 2) _____
- 3) _____
- 4) _____

(Signature of Competent Authority)

(Name and designation)

(SRLM)

Enclosures:

- Annexure 1: Letter for request of changes by PIA with Request for Change in Project Parameters (RCP) Form
- Annexure 2: Letter for Recommendation of CTSA for approval of changes
- Annexure 3: All required documents.

Copy to:

1. Concerned Technical Support Agency
2. Authorized Person, Concerned Project Implementing Agency

SF C6: Competent Authority to approve the changes

Parameter	For YPS	For APS
i) Project tenure	Recommending Authority: CTSA Approving authority: Joint Secretary (Skills)with the concurrence of IFD, if the extension is for a period of less than three months Additional Secretary, if the extension is for less than six months but greater than three months EC meeting, if the extension is for more than six months	Recommending and Approving Authority: As per internal delegated powers
ii) Total training target (Not as a penalty) iii) Districts iv) Residential and/or Non-Residential target v) Location of training in case residential target was sanctioned vi) Trades / Certifying agencies /Duration of Trade vii) One time travel cost viii) Consortium Agencies	Recommending Authority: CTSA while taking into account feedback given by SRLM, Approving authority: JS, Skills (MoRD) for changes which do not escalate the total sanctioned project cost Secretary for changes which escalate the total sanctioned project cost	Recommending and Approving Authority: As per internal delegated powers

SF C7: Decision letter from MoRD/ SRLM for Request for Change in Project Parameters (RCP) by PIA(s)

File No _____
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Skills Division)

New Delhi, dated _____

Sub: Request for changes in parameters of DDU- GKY/ RoshniProjects- reg.

The undersigned is directed to state that the competent authority has approved the Request for Change in Project Parameters (RCP) to following project(s) sanctioned to PIA(s):

PIA name	PIA letter no. and date	CTSA Letter no. and date	Sanction Order No.	Sanction date	Original sanctioned target	Revised sanctioned target	Original sanctioned total project cost in Rs.	Revised sanctioned total project cost in Rs.

(Add row for each of the project. Changes in each project should be annexed in detail)

2. The notice is being issued with the approval of the competent authority.

(Signature of Authorized signatory)

(Name and designation)

Enclosures: All required documents.

To:

1. Concerned PIA(s)

Copy to:

1. Principle secretary, Department of Rural Development of concerned states
2. Mission Director, State Rural Livelihood Mission of concerned states
3. Concerned CTSA(s)
4. The Accountant General of concerned states
5. The director of Audit, Economic and services ministries
6. Pay and Accounts Office, Ministry of Rural Development
7. IT division, Ministry of Rural Development