

**J-17060/249/2014-Aajeevika Skills
Government of India
Ministry of Rural Development
Department of Rural Development
(DDU-GKY Division)**

New Delhi, dated 19th March 2015

Notification No. 8./2015

Subject: Detailed Procedures relating to Assessment and Certifications by Sector Skill Council (SSCs) for the Project Implementation Agencies (PIAs) of Pt. Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY)

Read with: Notification No 34/2014 dated 17th December 2014

The general procedures relating to curriculum assessment, certification and related matters pertaining to alignment with SSCs as applicable to DDU-GKY PIAs was notified vide notification no 34/2014 dated 17th December 2014.

2. PIAs and SSCs have since been seeking further clarification on the procedures to be adopted on assessment and certification. In order to provide greater clarity the following procedures are further detailed in respect of paragraph 4 of notification no 34/2014 in consultation with NSDC:

- a. DDU- GKY PIA will inform the SSC at the commencement of the batch mentioning the batch details including start-date, end-date and details of students (in the format enclosed at Annexure 1 or specifically provided by the SSC).
- b. DDU GKY PIA will transfer the assessment fee to the bank account of SSC at least one month prior to the batch end date.
- c. SSC to ensure that batches will be assessed during last 10 days of batch-end-date at the Training Centre of the DDU GKY PIA or at a date mutually agreed with the DDU GKY PIA.
- d. The DDU GKY PIA will make all arrangements at the Centre (raw material, lab facilities, infrastructure setup) to conduct the assessment. Information about such arrangements will be provided to the training partner by the SSC/SSC Assessment Provider.
- e. Medium of assessments will generally be English/Hindi. However, SSCs will arrange for conducting assessments in the regional language when specifically requested by the DDU GKY PIA in advance. Request for regional language assessments to be submitted officially by PIA to the concerned SSCs at the time of requisition of assessments.
- f. Assessment for the complete batch will be done as per the norms of the SSC in terms of number of minimum and maximum number of candidates.

Candidates will be assessed on the assessment criteria and Question Banks set by the SSC as per respective QP /NOS.

- g. SSC designated Assessor will check the credentials of the candidates at the time of assessment. The list of acceptable photo ID proof document shall be as notified by UIDAI. The list may be seen at Annexure-II; however only those ID cards that provide a photo ID shall be accepted.
- h. The results of the batches shall be declared by the SSC, and if possible, uploaded on the SDMS/ASDMS portal, within 10 days of Assessment by SSC.
- i. Till such time, the assessment and certification functionality is not available on NSDC portal - SDMS or the integration between MoRD - ASDMS and NSDC - SDMS is not complete, data share/upload will be done offline through defined excel formats.
- j. Secured joint certificates with the DDU GKY will be generated through Pitney Bowes for successful candidates and the SSC will aim to forward the same within 10 days of declaration of result and shared with the DDU GKY PIA.
- k. DDU GKY PIA will print and hand over the certificate to the trainee.

3. The rest of the guidelines notified in notification 34/2014 remain unchanged.

4. This issue with the approval of competent authority.



(S. B Tiwari)

Under Secretary to the Government of India

Tel: 23743625

Enclosed: Annexure-I
Annexure-II

To

1. All Secretaries (in-charge) of Rural Development in State Governments.
2. All State Nodal Agencies for Skill/ SRLM
3. CEOs of SSCs
4. Head Standards and Quality Assurance NSDC
5. TSAs NIRD and NABCONS
6. All Registered Project Implementing Agencies
7. All officials in Aajeevika Skills Division, MoRD
8. Guard File
9. Shri Osama S. Abu- with a request to ensure that this notification is uploaded on the website.
10. ASDMS team at MoRD.