

J/79082/2016

File No. J-17060/59/2015 DDU-GKY
Government of India
Ministry of Rural Development
Department of Rural Development
(Rural Skills Division)

New Delhi, dated 26th August, 2016
Notification No. 43/2016

Subject: Implementing Aadhaar under DDU-GKY-reg.

It is stated under Section 6.3.1 of Standard Operations Procedure (SOP-Part I) that, "If a candidate is in possession of an Aadhaar card issued by the Unique Identification Authority of India, PIAs must collect the 12-digit Aadhaar (UID) number. PIAs must also help those candidates who do not have this number to obtain the Aadhaar card during the training period". The Section provides that all the Project Implementing Agencies require to capture the Aadhaar number of the candidates who are enrolled for skill development course under DDU-GKY.

2. It is further stated that it has been held in the Government that capture of Aadhaar number of the trainees will ensure that the benefits of DDU-GKY reach the trainees in a full and transparent manner and traceable to the last mile. It also provides a transparent quality assurance mechanism for the PIAs resulting in lesser supervision costs.

3. The PIAs are hereby instructed to make all efforts to collect the Aadhaar for all trainees being enrolled into the program. If a candidate does not have Aadhaar, the PIA shall assist the candidate in enrolment for Aadhaar and capture the EID number within 10 days of commencement of batch, i.e before batch freezing. However, no candidate shall be denied access to DDU-GKY for lack of Aadhaar.

4.1 Role of PIA

4.1.1. As stated in section 6.3.1 of SOP, PIA OP team should facilitate obtaining of Aadhaar cards for trainees. **PIA shall enrol the trainees/ trainers/ staff in the nearest Aadhaar enrolment center.**

4.1.2 State-wise location for the enrolment center is available at link provided in **Annexure I** which also includes details of permanent district wise enrolment centres.

4.1.3 The following will be added to the current paragraph in section 6.3.1 of SOP,
"As a part of the candidate enrolment process, PIA shall contact the

Aadhaar enrolment agencies and facilitate for enrolment for Aadhaar within 10 days of batch start date. The PIA shall also ensure that Aadhaar is duly generated and provided to the trainee as and when the same becomes available. PIA shall provide the Enrolment number (EID) till the time Aadhaar is generated for such candidates during registration of such candidates."

4.1.4 The PIA would be required to submit the attendance report from the Aadhaar authenticated biometric attendance system in support of the attendance record of the trainee daily as specified in 6.3B instruction 5. The attendance report should be system generated with appropriate geo-tags and time stamp, as already notified in the SOP (SF 6.3 B).

4.1.5. The PIA must also facilitate that the candidates seed Aadhaar in their Bank accounts. The format of the current form "SF 8.4A: Candidates bank account details" will now be changed to following:

Candidate Id	Candidate Name	Candidate Aadhaar No.	Training Center Name	Training Center Code	Bank Account no.	Bank Name	Branch

4.1.6. PIA will also provide Aadhaar details for the beneficiaries in PFMS, SDMS, SDIS as well as MRIGS of CTSAs. Aadhaar will be the common unique id for linking the trainee data across systems in skills eco-system and as the basis of ascertaining events like training, assessment, certification, payments of entitlements to the candidates and placement.

4.1.7. Aadhaar is hereby added as an option to the list of documents, which a PIA is required to maintain as per SF 5.1G1 to the list of "Supported Identification Documents" and "Supported proof of residence documents".

4.1.8 PIA shall coordinate with respective SRLM, for any support that may be required including facilitation of Aadhaar enrolment with state agencies for Aadhaar/ UIDAI officials.

4.2 Role of SRLM

4.2.1 Every State SRLM is required to appoint a nodal person to facilitate PIAs in implementation of Aadhaar as sought out in this notification. The state nodal officer should assist the PIA in the enrolment of the candidates who do not have Aadhaar. The state nodal officer shall co-ordinate with state nodal agency for Aadhaar / UIDAI officials for resolution of any difficulties faced by PIA in enrolment of candidates. Any implementation difficulties not resolved at the States

must be brought to the notice of the Ministry through corresponding CTSA. The nominated nodal person's name, email and phone number should be sent to corresponding CTSA within 15 days of issue of notification with a copy to MoRD. The same shall also be notified on the SRLM website within the time specified.

4.3 Role of CTSA

4.3.1 The CTSA shall ensure the implementation of the notification in each of the states assigned to them.

4.3.2 The CTSA will bring to the notice of the Ministry issues raised by the state nodal officer.

4.4 Changes in MRIGS maintained by CSA: CSAs to ensure the following changes in MRIGS should be implemented within 20 days of issue of notification

4.4.1 MRIGS has a provision for entry of Aadhaar. However, it will have to build feature to ensure its structural validity, i.e. 12 digit in the field and validation through Verhoeff algorithm checksum digit.

4.4.2 MRIGS system has a provision for uploading daily attendance by PIA. It should be enhanced to have direct integration with any biometric attendance system of the PIA to facilitate automatic transfer of daily attendance to MRIGS

4.4.3 The following reports should also be provided in MRIGS

- i. List of candidates, who's Aadhaar/EID is not provided within the specified timeline.
- ii. Attendance reports of the training centers.

5. Reference to biometric device for attendance capturing, wherever mentioned in the SOP should be read as Aadhaar based biometric device. For e.g. in case of SF 5.1 I and SF 5.1J, the term biometric device should be read as Aadhaar based biometric device.

6. This notification applies to DDU-GKY implementation in all states. However, in the case of Jammu & Kashmir, Nagaland, Manipur, Mizoram, Arunachal Pradesh, Assam and Meghalaya the States may not insist on mandatory adherence to the provisions of this notification till Aadhaar coverage in these States reach national average.

7. This notification is being issued with approval of competent authority.


(SB Tiwari)

Under Secretary to the Government of India
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To

1. All Secretaries (in charge) of Rural Development in state governments
2. All state nodal agencies for skills/ SRLM
3. All registered Project Implementing Agencies (PIA)
4. Vice president, NABCONS
5. Executive Director, NIRD
6. All officials in DDU GKY division, MoRD
7. Guard file
8. Shri Rabindra Keshri- for uploading the notification on website

Annexure I

1 Aadhaar enrolment in the following states is done by UIDAI.

- Andaman and Nicobar
- Andhra Pradesh
- Bihar
- Chandigarh
- Chhattisgarh
- Daman and Diu
- Delhi
- Goa
- Gujarat
- Haryana
- Himachal Pradesh
- Jharkhand
- Karnataka
- Kerala
- Madhya Pradesh
- Maharashtra
- Puducherry
- Punjab
- Rajasthan
- Sikkim
- Tripura
- Uttarakhand
- Uttar Pradesh
- Telangana

The enrolment centers details (address), where a person can go for enrolment is provided for each state at the following link.
<https://appointments.uidai.gov.in/easearch.aspx>.

2 Enrolment in the following states is done by RGI under NPR.

- Arunachal Pradesh
- Assam

- Dadra and Nagar Haveli
- Jammu and Kashmir
- Lakshadweep
- Manipur
- Meghalaya
- Mizoram
- Nagaland
- Orissa
- Tamil Nadu
- West Bengal

The details of the enrolment centers in the above states is available at the following link.

http://www.censusindia.gov.in/2011-Common/Details_of_NPR_Permanent_Enrollment_Center.html

As per the recent decision UIDAI will also undertake enrollments in the states where enrollment is done by RGI except Assam and Meghalaya. In case, the PIA have any difficulty in enrollment through RGI agencies, agencies under UIDAI may also be approached for enrollment.